Resettable Combination Lock – 40000 Series Premier Lockers Operating & Programming Instructions

The resettable combination lock is durable and provides 4-digit user combination access as well as master key override for management. **Please read this entire page before use.**



The lock features (4) number dials for setting a 4-digit user combination. When the lock is in the "closed position", the arrow on the operation knob will be in the 9-oclock position and a red indicator appears in a window above the operation knob. When the lock is in the (open position), the arrow on the operation knob will be in the 12-o'clock position and a green indicator appears in the window above the operation knob.

The factory preset combination is **0000**. Master key operation may be used at any time to open a lock.

UNLOCKING/OPENING THE LOCK:

- If locked, turn the four (4) dials to the current 4-digit user combination code.
- Turn the operation knob from the 9-oclock closed position to the 12-oclock open position, the color indicator will change from red to green.
- 3. Pull the operation knob to open the locker door.

Note: Turning the number dials in the open position will set a new code.

LOCKING/CLOSING THE LOCK:

- 1. Close the locker door.
- Turn the operation knob from 12-oclock to the 9-oclock position, the color indicator will change from green to red. The lock CAM should be engaging, preventing the locker door from opening.
- 3. Scramble the four (4) dials to lock. The operation knob should not rotate away from the 9-oclock position.

SETTING A NEW COMBINATION

Note: If the current code is unknow, use the Master Key Decode steps to determine the current code

- Unlock the combination lock using the current 4-digit combination code. (See Unlocking/Opening steps). The lock needs to be in the opened position before a new code can be set.
- 2. With the lock in the open position, turn the dials to set a new combination.
- 3. The lock is ready-for-use with the new combination code.

MASTER KEY DECODE

Used to determine current lock combination.

- Insert the Master Key into the operation knob and turn clockwise until the arrow on the operation knob is in the 12-oclock position and the indicator is green.
- 2. Turn all (4) dials until it stops.
- 3. Turn the Master Key counterclockwise until the position indicator is green and remove master key.
- 4. The current 4-digit code shown is the current combination code, and the lock should now open without the key.

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